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Name

ID#

**REQUIREMENTS FOR THE BUSINESS ADMINISTRATION (BA) MINOR**  
(2015 - 2016 academic year)

**General Instructions:**

A student may minor in business administration by completing 18 hours in the course work listed below, 9 of which must be upper-division with an overall GPA of at least a 2.5 in the required courses.

Nine hours must be 300-400 level courses taken in residence at WSU or through WSU-approved education abroad or educational exchange courses. Up to 6 hours may be transferred from another institution, which is not calculated into your minor GPA. Students must ensure that they meet all course prerequisites before enrolling in any Carson College of Business courses. *Students cannot enroll in upper division Business/HBM courses until they have certified to the minor*

The required courses are Acctg 230 and any 5 Carson College of Business courses (excluding 498 and 499 courses, HBM, and EconS courses). Three of the five must be upper division. Eligible business courses have the following prefixes: ACCTG, BLAW, ENTRP, FIN, IBUS, MGMT, MGTOP, MKTG, and MIS.

**NO course for the BA minor may be taken on a pass/fail basis.**

Students who are enrolled on the Pullman campus are not permitted to sign up for a distance courses.

***Students may complete only one minor offered by the Carson College of Business***

Required Course	Title	Hours	
Acctg 230	Intro to Financial Accounting	3	

Plus any two College of Business courses at any level (HBM courses do not count)	Hours	

Plus any three 300 or 400 level College of Business courses (HBM courses do not count)	Hours	
	3	
	3	
	3	

Students must be certified in a major, have completed 60 semester hours, and have a cumulative GPA of 2.5 or better in order to apply for this minor. You must apply online at: [business.wsu.edu/](http://business.wsu.edu/). Please be aware that you may not be able to enroll in upper division business courses until you are certified to the minor.

Students will not receive credit for Mgmt 101 if Mktg 360 and/or Mgmt 301 have already been completed.

\*\*The minor GPA includes all completed business coursework.